

ISLAND COUNTY COUNCIL OF GOVERNMENTS

February 24, 2016

The Island County Council of Governments on February 24, 2016 met in the Commissioners' Hearing Room 102B, located at 1 NE 6th St., Coupeville.

The Council of Governments Minutes and recordings of meetings may be located at

<http://www.islandcounty.net/commissioners/cog/2016/>

Members Present: Curt Gordon, Commissioner, South Whidbey Port District - Chair
Richard M. Hannold, Island County Commissioner
Jill Johnson, Island County Commissioner
Doug Merriman, City of Oak Harbor Administrator
Molly Hughes, Mayor, Town of Coupeville
Tim Callison, Mayor of Langley
Mike Diamanti, Port of Coupeville

Also Present: Ron Nelson, Economic Development Council
Elaine Marlow, Budget Director

CALL TO ORDER

Chair Gordon called the meeting to order at 9:05 a.m.

APPROVAL OF MINUTES

It was moved by Commissioner Hannold and seconded by Commissioner Johnson to approve the minutes of the January 27, 2016 regular meeting as written.

DISCUSSION OF COUNCIL OF GOVERNMENTS FINANCIAL REPORTS

Chair Gordon mentioned the State Auditor's Office (SAO) request for audit reports for years 2012-2015 from the Council of Governments. Nancy Conard has been in contact with the SAO and is working collaboratively with that office to respond. She will provide her completed report to the COG at its March 23 meeting. Moving forward, Virginia Shaddy will be the contact for audit requirements and reporting.

RURAL ECONOMIC DEVELOPMENT FUNDS SUBCOMMITTEE REPORT

Presented by Molly Hughes

Mayor Hughes presented the draft Island County Rural Economic Development Funds Process to the COG. She discussed the reason behind the application process review and how the subcommittee vetted the process.

Council members expressed their concerns and made suggestions to Mayor Hughes.

Mayor Hughes confirmed the changes the COG requested the subcommittee to revisit:

- Both of the application processes will be open for both projects
- Instead of applications being provided to the EDC, they will be invited to participate and comment at the COG level. They will make comments at the first meeting but will not be a voting member at the second meeting
- The emergency application request will be removed from the process
- Application deadlines will be revised to an earlier timeframe of February and August

DISCUSSION OF RCEDF SOUTH WHIDBEY PORT/FAIRGROUNDS

Presented by Curt Gordon

Chair Gordon stated the item in front of the COG is informational and is not an application. He discussed the Port of South Whidbey's intent and will not be submitting an RCEDF application since they will not be making request for another lease of the fairgrounds.

The COG discussed the materials provided and the correct venue to address this proposal.

2016 VISION AND PRIORITIES PRESENTATION

Presentations by Molly Hughes, Tim Callison and Doug Merriman

Mayor Hughes discussed the various goals and priorities for the Town of Coupeville; she informed the COG of the extension they received to complete their Comprehensive Plan. Some of the goals are:

- Sign ordinance update
- Personnel Policies
- Software purchasing
- Implementation of utility rate increases
- Capital projects and expenditures
- Parking improvement and expansion, lighting, drainage issues
- Discussed 2 landslides on Front Street

Mayor Callison provided a PowerPoint Presentation on his vision and priorities for the City of Langley. He discussed the following items:

- Hotel/Motel Tax-Annual
- Real Estate Excise Tax –Annual
- Capital Expenditures 2016
- Elements of Langley's Growth and Prosperity
- Current Projects
- Civic Partnerships
- Upcoming Langley Events

Doug Merriman, on behalf of Mayor Severns, presented his vision and priorities for the City of Oak Harbor. He communicated the following items:

- Building and maintaining relationships
- Working on economic development opportunities
- Building strategic partnerships with the military growth
- Promoting and preserving sustainable infrastructure
- Completing construction of Clean Water Facility on time and under budget
- Understanding Oak Harbor's wants and needs – keeping the community informed and enhance social media presence
- Helping the City Council work effectively – strengthening policy making capabilities
- Creating conditions for excellence-learning, developing, interacting and participating

OTHER ITEMS OF MUTUAL INTEREST

- Hospital Board and construction update
- Impact of Navy squadrons on other jurisdictions – extend invitation to Captain Moore and school stakeholders

ITEMS TO DISCUSS AT MARCH MEETING

- Formal presentation on bid application
- Call for bids to grant in March
- Laura Luginbill – presentation on community health assessment
- ILIO
- Nancy Conard – State Audit Reports

The meeting adjourned at 10:55 a.m.

Next meeting: March 23rd, 2016

Approved this 23rd day of March, 2016.

Approved